



Client		Risk assessment date			Risk assessment review date					
All clients		22/05/20			21/05/20					
Contract number		Site Address			Revision number					
-		All sites			3					
Activity										
Managing the risk of spread of Covid-19										
Hazards		Risk Level			People at risk	Controls	Risk Level			Action owner
		L	S	R			L	S	R	
1	Contracting Covid-19	7	8	56	Site personnel Essential site visitors	<p>Immediately send home to self isolate for 7 days if any symptoms are prevalent in line with government guidelines.</p> <p>Avoid the possible contracting /spreading by:</p> <ul style="list-style-type: none"> <li>Regularly wash hands with soap and water for 20 seconds each time.</li> <li>Use hand sanitiser gel (60% alcohol) if soap and water is not available.</li> <li>Cover your hands and mouth with a tissue or your sleeve if you cough or sneeze.</li> <li>Put used tissue in the bin immediately and wash your hands.</li> <li>Don't touch your eyes, nose or mouth if your hands are not clean.</li> </ul> <p>*Signage is to be displayed within the welfare facilities detailing the controls above.</p>	2	8	16	Principal Contractor  Contractor  Client  Site Personnel
2	Travelling to work	10	8	80	Site personnel Essential site visitors	<p>Where possible operatives must travel to site in separate vehicles.</p> <p>If operatives have no option but to share transport, the following control measures are to be implemented:</p> <ul style="list-style-type: none"> <li>Journeys should be shared with the same individual and with the minimum number of people at one time.</li> <li>Where possible maintain a distance of 2 meters away from each other and avoid touching their faces.</li> <li>Maintaining good ventilation within the vehicle i.e. keeping the windows down.</li> <li>Vehicles to be cleaned regularly using gloves and cleaning products. Particular emphases on handles, driving controls and other areas where drivers/passengers are likely to touch.</li> </ul>	3	8	24	Principal Contractor  Contractor  Client  Site Personnel

						<ul style="list-style-type: none"> <li>Wash hands for 20 second before entering and when leaving the vehicle if water is not available, use hand sanitiser.</li> <li>Face away from each other when travelling to reduce the risk of transmission.</li> </ul> <p>Principal contractor must consider:</p> <ul style="list-style-type: none"> <li>Parking arrangements on site for additional vehicles and bicycles.</li> <li>Other means of transport to avoid public transport (i.e. cycling).</li> <li>Providing hand cleaning facilities at entrances and exits. This should be soap and water wherever possible or hand sanitiser if soap and water are not available.</li> <li>How someone ill will get home.</li> </ul> <p>Where people need to use public transport:</p> <ul style="list-style-type: none"> <li>Encourage operatives to avoid using public transport between peak hours (05:45 – 07:30 and 16:00 – 17:30)</li> <li>Alter working hours so operative is not required to travel during peak hours.</li> </ul>				
3	Using toilet facilities	10	8	80	Site personnel Visitors i.e. delivery drivers	<p>Principal contractor must consider the following:</p> <ul style="list-style-type: none"> <li>Restrict the number of people using toilet facilities at any one time so 2 meter social distancing can be maintained and ensure signage such as floor markings are in place so 2 meter social distancing can be maintained.</li> <li>Wash or sanitise hands before and after using the facilities.</li> <li>Enhance cleaning regime for toilet facilities. Particularly door handles, locks and toilet flushers.</li> <li>Where possible, portable toilets are to be avoided. However, if portable toilets are in use they must be cleaned and emptied more regularly, and provisions are to be in place so 2 meter distancing is maintained.</li> <li>Ensure stocks are regularly replenished i.e. hand towels, soap.</li> <li>Provide suitable and sufficient rubbish bins for hand towels and ensure regular removal and disposal.</li> </ul>	3	2	16	Principal Contractor Contractor Client Site Personnel
4	Using canteens and rest areas	10	8	80	Site personnel	Where possible operatives are to bring their own food. They are also required to stay on site once they have arrived and avoid going to local shops.	3	2	16	Principal Contractor Contractor

						<p>A distance of 2 meters is to be maintained at all times by the operatives within the canteens and rest areas.</p> <p>Tables must be cleaned in between each use.</p> <p>Bags and personal belongings must not be left inside the canteen. Tables and chairs must remain clear and not be used for storage.</p> <p>Crockery, eating utensils, cups etc. must not be used unless they are disposable or washed or dried in between each use.</p> <p>Principal contractor must ensure the following:</p> <ul style="list-style-type: none"> <li>• Consider increasing the number or size of facilities on site, if possible.</li> <li>• The capacity of the canteen or rest area is to be defined to ensure 2 meter social distancing can be maintained.</li> <li>• Seating and tables should be reconfigured to reduce face to face interactions</li> <li>• Breaks are to be staggered between all contractors on site.</li> <li>• Drinking water is to be provided with enhance cleaning measures on the taps.</li> <li>• Canteen and rest facilities are to be regularly cleaned; in particular areas which are regularly touched i.e. kettles refrigerators and microwaves. A thorough clean is also required at the end of the day.</li> <li>• Hand cleaning facilities or hand sanitisers must be available at the entrance of the facilities for people to use prior to eating and must also be used when leaving the area.</li> <li>• Consider arrangement for monitoring compliance.</li> </ul>				Client Site Personnel
5	Drying rooms and changing facilities	10	8	80	Site personnel	<p>Principal contractor must ensure the following;</p> <ul style="list-style-type: none"> <li>• Increasing the size or number of facilities, if possible.</li> <li>• The capacity of the drying rooms and changing facilities are to be defined to ensure 2 meter social distancing can be maintained.</li> <li>• Restrict the number of people who are permitted to use the facilities at any one time, to ensure 2 meter social distancing can be maintained. This can be co-ordinated by deploying a welfare attendant.</li> </ul>	2	8	16	Principal Contractor Contractor Client

						<ul style="list-style-type: none"> <li>Introduce enhanced cleaning of the facilities throughout the day and at the end of each day.</li> <li>Introduce different start and finish times to reduce congestion and contact at all times.</li> </ul>				Site Personnel
6	Site operations	8	8	64	Site personnel	<p>When working on site, where practicable, 2 meter distancing is to be maintained between site personnel at all times. Controls can be implemented such as considering alternative or additional mechanical aids to reduce worker interface</p> <p>Where it is not possible for operatives to maintain a 2 meter distance the following controls are to be considered:</p> <ul style="list-style-type: none"> <li>You must inform your supervisor prior to carrying out the task for authorisation.</li> <li>Provided additional supervision to monitor compliance.</li> <li>Keep workers who have to work within 2 meters of each other within their own groups and keep the group as small as possible.</li> <li>PPE must be worn when working within 2 meters of other operatives.</li> </ul> <p><u>PPE</u> Sites <b>must not</b> use RPE where 2 meters social distancing rules are met.</p> <p>Under the hierarchy of control PPE is the last resort. If 2 meter distancing cannot be maintained, PPE must be worn.</p> <p>Workplaces should not encourage the precautionary use of extra to protect against Covid-19.</p> <p>Covid-19 needs to be managed through social distancing, hygiene and the hierarchy of control and through the use of PPE.</p>	2	8	16	Principal Contractor Contractor Client Site Personnel
7	Driving plant on site	5	8	40	Plant operatives Plant movers i.e. delivery wagon drivers.	<p>If operative has contracted Covid-19 the operative is to be immediately sent home to self-isolate for 7 days and the plant operating area must undergo a through clean with antibacterial cleaning agents.</p> <p>Machine drivers are to operate their designated machine only.</p> <p>Machine drivers are not permitted to drive any other machines other than their own.</p>	1	8	8	Principal Contractor Contractor Client

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					<p>Dumpers and rollers are only to be individually operated by a designated driver.</p> <p>All designated operators must obtain a valid NPORS/CPCS card for operating the specified plant.</p> <p>A safe distance is to be maintained from moving plant. Where practicable, plant operations are to be physically segregated from operative on site.</p> <p>Plant operatives must regularly clean the plant; in particular the manual driving controls. This is solely the designated plant drivers responsibility.</p>				Site Personnel
8	Site access and egress	8	8	64	<p>Site personnel Essential site visitors</p> <p>Principal contractor must ensure the following controls are in place:</p> <ul style="list-style-type: none"> <li>• Stop all non-essential visitors</li> <li>• Consider introducing staggered start and finish times to reduce congestion and contact at all times.</li> <li>• Controls to be implemented for signing in/out on site e.g. having one designated person to sign site personnel in/out on site to avoid cross contamination.</li> <li>• Introduce one-way systems.</li> <li>• Allow plenty of space between people entering site.</li> <li>• Signage to be utilised: <ul style="list-style-type: none"> <li>• Such as floor markings to ensure 2 meter social distancing is maintained</li> <li>• Reminding workers not to attend site if they have Covid-19 symptoms and also to follow government guidelines.</li> </ul> </li> <li>• All operatives are to wash their hands for 20 seconds upon entering site and prior to leaving site.</li> <li>• Reduce the number of people in attendance when carrying out site inductions to ensure 2 meter distancing can be maintained. If possible, inductions are to be carried out, outside.</li> <li>• Where loading and unloading of wagons are required, where practicable the driver is to remain in the vehicles. Where drivers are required to exit the vehicle, they are required to wash or sanitise their hands prior to handling materials.</li> <li>• Consider arrangements for monitoring compliance.</li> </ul>	2	8	16	Principal Contractor  Contractor  Client  Site Personnel  Other essential site visitors

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9	Site meetings	10	8	80	Site personnel Essential site visitors	<p>Where possible meetings are to be avoided on site. Alternative methods are to be explored such as conference calls.</p> <p>Where it is necessary to have a meeting on site, the following must be considered:</p> <ul style="list-style-type: none"> <li>• Only essential participants are to attend the meeting.</li> <li>• Attendees must maintain a distance of at least 2 meters from each other.</li> <li>• Room must be well ventilated/ windows should be open to allow fresh air to circulate.</li> <li>• Consider holding meeting in open areas where possible.</li> </ul>	2	8	16	Principal Contractor Contractor Client Site Personnel Head office personnel Contract managers
10	First aid and emergency service response	10	8	80	First aiders Paramedics	<p>The governments guidance is to be followed on symptoms of Covid-19.</p> <p>Should any operatives contract Covid-19, they must follow the government guidelines regarding self-isolation.</p> <p>If Covid-19 symptoms are identified on site, the operative is to leave site immediately whilst wearing an FFP3 face mask. They must go straight home and not go to a hospital, doctors or the pharmacy. They must follow the updated government guidance upon returning home.</p> <p>First aiders must ensure they have the following minimum equipment available, so they remain protected whilst administering first aid:</p> <ul style="list-style-type: none"> <li>• Disposable FFP3 face mask.</li> <li>• Disposable nitrile gloves.</li> <li>• Disposable plastic apron.</li> <li>• Eye protection that has be thoroughly cleaned before and after use.</li> </ul> <p><u>In the even of CPR being required on site, the Resuscitation Council UK have provided the following advice for resuscitation, whilst possible the victim has Covid-19:</u></p>	4	8	32	Principal Contractor Contractor Client Site Personnel Other essential site visitors i.e. Paramedics

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						<ul style="list-style-type: none"> <li>Recognise cardiac arrest by looking for the absence of signs of life and the absence of normal breathing. Do not listen or feel for breathing by placing your ear and cheek close to the patient's mouth. If you are in any doubt about confirming cardiac arrest, the default position is to start chest compressions until help arrives.</li> <li>Make sure an ambulance is on its way. If COVID 19 is suspected, tell them when you call 999.</li> <li>If there is a perceived risk of infection, rescuers should place a cloth/towel over the victims mouth and nose and attempt compression only CPR and early defibrillation until the ambulance (or advanced care team) arrives. Put hands together in the middle of the chest and push hard and fast.</li> <li>Early use of a defibrillator significantly increases the person's chances of survival and does not increase risk of infection.</li> <li>If the rescuer has access to personal protective equipment (PPE) (e.g. FFP3 face mask, disposable gloves, eye protection), these should be worn.</li> <li>After performing compression-only CPR, all rescuers should wash their hands thoroughly with soap and water; alcohol-based hand gel is a convenient alternative. They should also seek advice from the NHS 111 coronavirus advice service or medical adviser.</li> </ul>				
11	Carrying out inductions, toolbox talks and training	8	8	64	<p>Site personnel Essential visitors</p> <p>All operatives will receive a site-specific induction where the principal contractor will convey the controls required on site to avoid contracting Covid-19. If Eurogold are not principal contractor they will carry out their own site-specific tool box talk where the controls for Covid-19 which are detailed within the risk assessment, will be conveyed. Thereafter, regular toolbox talks are to be carried out reiterating the controls conveyed during the induction.</p> <p>Inductions, training and toolbox talks are to be carried out in smaller groups where it is manageable to maintain 2 meter distancing. Where possible this will be undertaken outside as opposed to indoors.</p> <p>"Staying Covid-19 Secure in 2020" should be displayed in Eurogold site office and all site personnel must be familiar with the controls.</p>	2	8	16	<p>Principal Contractor</p> <p>Contractor</p> <p>Client</p> <p>Site Personnel</p> <p>Essential site visitors</p>	

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						To avoid cross contamination the individual carrying out the briefing/training will sign the name of the individual if to confirm attendance and understanding of the information conveyed.				
12	Monitoring site compliance with adhering to risk assessment and government guidance for Covid-19					The principal contractor will ensure that site management and supervisors are effectively supervising the operatives on site.  Displays of negligence on site with respect to the stipulated controls for Covid-19 will result in the operative being asked to leave site.				
13	Hand washing	10	8	80	Site personnel Essential site visitors	The principal contractor must ensure the following: <ul style="list-style-type: none"> <li>• Allow regular breaks to wash hands.</li> <li>• Where possible provide additional facilities for washing hands.</li> <li>• Ensure adequate supplies of soap and clean water for washing hands and supplies are regularly replenished.</li> <li>• Provide hand sanitiser (60% alcohol) where hand washing facilities are not available.</li> <li>• Provide suitable and sufficient rubbish bins for disposal of hand towels, with regular removal.</li> </ul>	2	8	16	Principal Contractor  Contractor  Client  Site Personnel  Other essential site visitors
14	Cleaning	10	8	80	Site personnel Essential site visitors	Enhanced cleaning procedures should be in place across the site, particularly in communal areas and at touch points including: <ul style="list-style-type: none"> <li>• Taps and washing facilities</li> <li>• Toilet flush and seats</li> <li>• Door handles and push plates</li> <li>• Hand rails on staircases and corridors</li> <li>• Lift and hoist controls</li> <li>• Machinery and equipment controls</li> <li>• All areas used for eating must be thoroughly cleaned at the end of each break and shift, including chairs, door handles, vending machines and payment devices.</li> <li>• Telephone equipment</li> <li>• Key boards, photocopiers and other office equipment</li> </ul>	2	8	16	Principal Contractor  Contractor  Client  Site Personnel



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					<ul style="list-style-type: none"><li>• Rubbish collection and storage points should be increased and emptied regularly throughout and at the end of each day.</li></ul>				
Compiled By : - Jonny Ellis					Designation – Health & Safety Department				
Signed : 					Date : 22/05/20				